

# Accountant @ Effigest PT

contact@effitalents.com

Phone :

Web :



**EFFIGEST**  
stratégie et expertise comptable

## Job Summary

---

Vacancy :

Deadline : Feb 15, 2024

Published : Jan 15, 2024

Employment Status : Full Time

Experience : 1 - 3 Years

Salary : 20,000€ to 24,000€ gross annual

Gender : Any

Career Level : Mid Level

Qualification : Bachelor's Degree in Accounting

## Job Description

---

### Responsibilities:

- Preparation of monthly and annual financial statements
- Invoicing for Suppliers and Clients
- Completion of tax declarations (Corporate Income Tax, VAT, IES, etc.)
- VAT refund processes (national and community)
- Completion of Intrastat surveys and submissions to the Bank of Portugal
- Bank reconciliations
- Taxation
- Propose improvements and make your mark!

### Qualifications:

- Bachelor's Degree in Accounting (certified accountant)
- a plus : if you have your **accountant certification**
- Previous experience in an accounting office
- Fluent in Portuguese and French (required)
- English (desirable)
- Experience with Excel and SAGE (or other software)
- Enjoyment of working in accounting offices.

### Benefits:

- Compensation and meal allowance (€7 per day)
- Health insurance
- 50% transport card reimbursement

### Locations:

Porto (Matosinhos)

### Who's Effigist:

Accounting firm that operates in several areas and works with companies, SMEs and startups, from various sectors of activity. This provides a global and specialized vision close to the clients. Currently, our client has over 70 employees, present in 5 European offices: St-Germain-en-Laye and Paris (France); in London (England), in Lisbon and Porto (Portugal).

## Education & Experience

---

### Must Have

---

### Educational Requirements

---

Bachelor's Degree in Accounting

### Compensation & Other Benefits

---

Compensation and meal allowance (€7 per day) - Health insurance - 50% transport card reimbursement